

Call MCET about Onsite Technical Assistance for your WWTP! 301-934-7500

## *Free Technical Assistance for Municipal Wastewater Systems throughout the State of Maryland*



The MCET- TA program is available to provide FREE on-site TA to municipal wastewater systems throughout the State of MD. MCET provides ongoing assistance as required to adequately address many issues experienced by WWTPs. This program has been successfully operating since MCET first opened in 1983.

### *How can MCET help?*

Our TA effort may include assistance in the following areas...

- Developing comprehensive process control programs for WWTP's including ENR facilities.
- Troubleshooting O&M (operation & maintenance) problems affecting plant performance.
- Providing O&M input relating to plans for upgrading the WWTP.
- Reviewing NPDES permit requirements and assisting with permit renewals.
- Assistance developing a PM (preventive maintenance) program for the WWTP and collection system.
- Assistance developing critical SOP's.
- Evaluating chemical feed systems for cost effectiveness and efficiency.
- Assistance evaluating adequate staffing to match the requirements of the facility.
- Assistance with laboratory procedures.
- Working with utility staff and management to develop a shared understanding of the responsibilities of all parties to insure consistent compliance with regulatory requirements.



### ***REQUEST ASSISTANCE***

Fill in the attached Technical Assistance Form  
and email it to: [info@mcet.org](mailto:info@mcet.org)



## Wastewater Technical Assistance Request Form

Facility Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Facility Name: \_\_\_\_\_

Facility Street Address: \_\_\_\_\_

Facility Mailing Address: \_\_\_\_\_

Type of Plant: \_\_\_\_\_ Discharge in GPD: \_\_\_\_\_ MGD: \_\_\_\_\_

Are you in the process of upgrading your facility? \_\_\_\_\_

If yes to upgrade, will it change the treatment type? \_\_\_\_\_ New Treatment Type: \_\_\_\_\_

If yes to upgrade, date upgrade is scheduled to begin or began? \_\_\_\_\_

If yes to upgrade, have you borrowed or do you plan to borrow SRF monies to fund this project? \_\_\_\_\_

**Brief Description of Technical Assistance (TA) Needed:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Check the Areas Listed Below for TA Needs:**

- |  |  |
|--|--|
| <input type="checkbox"/> Activated Sludge Process            | <input type="checkbox"/> Sludge Digestion / Dewater / Stabilization / Disposal           |
| <input type="checkbox"/> Trickling Filter / RBC              | <input type="checkbox"/> Collection System O&M   |
| <input type="checkbox"/> Aerated and Facultative Lagoons     | <input type="checkbox"/> Management and Financial Planning                               |
| <input type="checkbox"/> Nitrogen / Phosphorus Removal (BNR) | <input type="checkbox"/> Collection Systems / Inflows                                    |
| <input type="checkbox"/> Other, Please Specify: _____        | <input type="checkbox"/> Security / Emergency Response Plans / Vulnerability Assessments |

**HOLD HARMLESS AGREEMENT:**

"The owner covenants to save, defend, keep harmless and indemnify the College of Southern Maryland/MCET and all of its agents and employees from and against any and all claims, losses, damages, injuries, costs (including court costs and attorney's fees), charges or liabilities, however caused, resulting from, arising out of or in any way connected with the owner's maintenances, use or condition of the property."

I, \_\_\_\_\_ am requesting assistance from MCET. Date: \_\_\_\_\_  
*(please print)*

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

This form must be completed and signed by an authorized representative of the system.